

Control of ICIS Technical Documentation

(Quality Assurance's Perspective)



IRRI OVERVIEW

Quality Assurance is an element of Quality Management Systems (QMS) which involves all those planned and systematic actions necessary to provide adequate confidence that a product or service (ICIS) will satisfy given requirements for quality.

ICIS Quality Assurance Activities

Covers all activities from design, development, production, installation, servicing and documentation.

Documentation

A set of documents, which enables communication of intent and consistency of action.

Documentation requirements include QMS documentation, quality manual, control of documents and control of records.



IRRI

DOCUMENTATION CONSIDERATIONS

Yes	No	N/A
Yes	No	N/A



IRRI

PRESENT CONCERNS

Versioning

The versioning issue is really a 'revision issue'.

Freezing

The freezing issue is when to stop revising an existing technical document.



IRRI ALTERNATIVE CIMMYT

IRRI

Wiki

- more useful for knowledge base to harness the knowledge from as many collaborators as possible
- no workflow or approval mechanism for publishing articles
- content is not structured and difficult to reuse in other applications

CMS

(Content Management System)

- more useful for editorial process that needs control to the site's content
- has delegated access controls for different users to organize and tag content
- content is structured that allows articles to be used by different sites in variety of ways







